



**POPULATION SERVICES INTERNATIONAL, INDIA
JOB DESCRIPTION**

TITLE: Manager - Program Implementation

NUMBER OF POSITIONS: 1 (One)

LOCATION: Morena, Madhya Pradesh

DEPARTMENT: Programs

REPORTS TO: Senior Manager - Program Implementation

SUPERVISES: None

GRADE LEVEL: D

POSITION CATEGORY: Program Operations

Last Date to Apply: 22 Dec 2023

PSI INDIA is a non-profit, nongovernmental organization dedicated to improve life for SARITA in India, particularly the improvement of reproductive and sexual health, improved services for the health of mothers and children, sustainable sanitation solutions for cities and slums. PSI was incorporated in 1980 under the India Societies Act of 1860 and began implementing full-scale activities in 1988. Over the past thirty-three years, PSI India has collaborated with the Government of India and a number of donors to implement various programs towards increasing the use of modern contraception for family planning, to provide products and services for the health of mothers and children and to decrease the spread of HIV/AIDS and TB. For more information, please visit www.psi.org.in.

About specific Program:

PSI India implemented program in India with an objective to increase the use of modern methods of contraceptives among the urban poor. The program has completed five years of its implementation in various cities across Uttar Pradesh, Madhya Pradesh and Odisha. Based on the learnings, intends to use selected core package of high impact interventions (HIIs) and High Impact Practices (HIPs) for ready adaptation and adoption in the identified rapid scale up cities, and yield two lead KPI- Sustainably scale up HIIs/HIPs and generate more additional FP clients, with minimalistic yet powerful resource package to strengthen FP outcomes in the rapid scale up cities. The locations of rapid scale initiative Morena city from Madhya Pradesh (MP).

POSITION PURPOSE:

An experienced professional working in the area of family planning to manage the extensive on-ground Program activities in the City assigned.

A. DUTIES AND RESPONSIBILITIES:

- Responsible to implement the family planning and urban health (NUHM and 15th Finance Commission- HWCs) program activities in close co-ordination with City Health government
- Conduct City Consultation workshop involving Health and other key stakeholders to prioritise Family planning and Urban Health activities at city level
- Coordinate with Health department for scale up of proven high impact intervention on Family planning and Urban Health
- Prepare and share Facility wise, month wise uptake of services including detailed analysis of method wise uptake of FP service from HMIS and other portals with key health officials and ensure traversing of programmatic gaps
- Plan and review with Family Planning Nodal Officer, Urban health Coordinator/ Manager and other Key Officials regarding uptake of FP Services- Facility wise and method wise using HMIS and FPLMIS
- Plan and conduct review meetings in city using HMIS/ FPLMIS/ Other portal data for UHCCC/ UHAC (Urban Health Common Coordination Committee) meeting /ASHA& ANM Meeting/Urban health review meeting
- Ensure inclusion of key FP priorities by participating in the development of the PIP (NUHM and 15th FC) at the city level
- Facilitate in development of Master coaches within Health Department for coaching and mentoring support on Family planning at all levels and their meetings on regular intervals
- In Close coordination with Health Department, ensure operationalisation of self- monitoring tool on FP at facility/ City level and ensure traversing of programmatic gaps.

- Ensure formation/ activation of data validation committee at facility and City level to review HMIS Data on monthly basis for accurate and timely reporting

- Analyse findings from listing / mapping to advocate with Urban Health cell for additional ASHAs and other provisions including UHNDs
- Ensure prioritising FP services in all new HWCs being planned and operationalised at City level.
- Support all Quality Initiatives of health department (Kayakalp/ NQAS/ DQAC)
- Facilitate, in Coordination with city health officials, formation/ regular meetings of Jan Aayogya Samitis (JAS)
- Develop at least four- five Health facilities as Demonstration sites for learning visits for other facilities within city / other cities within the state/ outside State
- Any other tasks that may be assigned by the Supervisor.



B. QUALIFICATION AND EXPERIENCE:

- Post-Graduate in Business Management, Social Sciences, Rural Management or related fields with 5-8 years of experience in leading and managing field operations at the district level.
- At least 3-4 years of experience and demonstrated ability to manage family planning projects/ urban projects.

C. SKILLS:

- Leadership ability, including the capacity to set and manage accountability of self and others.
- Ability to communicate clearly and concisely, orally and in writing in English and Hindi and to make effective presentations to the communication team.

D. COMPETENCIES:

- **Drive Change and Innovation:** act with urgency for continuous improvement and with a bias towards action; promote development of breakthrough solutions; embrace and advocate innovations that improve results; aggressively promotes the need for breakthrough improvements.
- **Develop Others:** give people challenging assignments to develop their capabilities; provide timely coaching, instruction and feedback, create an environment where failure is seen as an opportunity to learn; Coaches others and helps them develop their knowledge and skills; Give people authority to make decisions.
- **Act with Long Term Perspective:** take actions today to build a strong foundation for future success; identify and take advantage of emerging opportunities; keep PSI's long-term goals.
- **Manage Complexity:** clarify issues in complex or ambiguous situations; balance competing priorities or goals; manage effectively in matrix organization; make timely decisions using available facts in ambiguous situations; make sense of inconsistent data; Keeps focused on key objectives and results when addressing the details of a situation.
- **Influence Decisions & Actions:** build support for recommendations and decisions; find common ground and mutual benefits to gain agreement and commitment; show enthusiasm, excitement and passion for goals. Identifies and communicates benefits to get agreement.

PSI India is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability