



**POPULATION SERVICES INTERNATIONAL, INDIA
JOB DESCRIPTION**

TITLE: Manager - Program Implementation (Program Support)

NUMBER OF POSITIONS: 1(One)

LOCATION: Patna, Bihar

DEPARTMENT: Programs

REPORTS TO: Senior Manager - Program Implementation

SUPERVISES: None

GRADE LEVEL/SALARY BAND: D

POSITION CATEGORY: Program Operations

OPEN DATE: 03 Aug 23

CLOSE DATE: 31 Aug 23

Email ID: careers@psi.org.in

PSI INDIA is a non-profit, nongovernmental organization dedicated to improve life for SARITA in India, particularly the improvement of reproductive and sexual health, improved services for the health of mothers and children, sustainable sanitation solutions for cities and slums. PSI was incorporated in 1980 under the India Societies Act of 1860 and began implementing full-scale activities in 1988. Over the past thirty-three years, PSI India has collaborated with the Government of India and a number of donors to implement various programs towards increasing the use of modern contraception for family planning, to provide products and services for the health of mothers and children and to decrease the spread of HIV/AIDS and TB. For more information, please visit www.psi.org.in.

About specific Program:

PSI India will be implementing the roll out of New contraceptive program which is in line with the Government of India's strategic priorities. The two new contraceptives, MPA-SC (Medroxy Progesterone Acetate-Subcutaneous Injectable Contraceptive) and Implant (single rod- Etonogestrel containing - Implanon NXT), are being introduced in Bihar, which is one among the 10 states selected for this introduction in India. In Bihar, PSI (Population Services International) India will be the technical support, lead and facilitate the controlled launch of these contraceptives in four districts (two for MPA SC and two for Implants). The program will focus on the rollout of implants in Patna and Bhagalpur districts, with a focus on medical provider providing the implants in district level hospitals and introduction of MPA-SC in Munger and Sheikhpura districts across health-facilities. The overall focus of rolling out of



two different contraceptives within two districts each will be to develop two distinct feasible scalable service delivery models for the state and inform state for expansion and scale up in the entire state.

POSITION PURPOSE:

An experienced professional working in the area of family planning and having good working experience especially coordination and advocacy with state government health officials, NHM and other stakeholders to facilitate and execute the implementation roll out of the program in the intervention districts. The position Manager – Program Implementation (Program Support) will provide the support to health officials and program team and ensure achievements both in qualitative and quantitative aspects in the assigned city and undertake extensive on-ground program activities.

A. DUTIES AND RESPONSIBILITIES:

- The position will be based at State Health Society FP division and require close coordination and advocacy with respective division State Program Officer for implementation roll out of new contraceptive program.
- Provide Technical support to State and District FP Nodal officials and other city health officials to develop the training plan for smooth execution of the plan intervention districts.
- Coach and Mentor state and district health officials by facilitating issuance of directives and guidelines from state health officials for accomplishment of the trainings.
- Support the NHM FP division at the state level to organize trainings, TOT at State and District level, for further cascading of the training plan to the last mile.
- Work in close coordination of Communication and Advocacy team for roll out of Newer contraceptive program in the state of Bihar.
- Frequent District Visits to see newer contraceptives layering, remove bottlenecks by tabling issues in front of District and State Health Officials.
- Work in coordination with State and District FP logistics officers to Ensure supply chain of new contraceptives to the district and facilities as per the indenting.
- Support State NHM officials to Convene the key meetings on progress and review of the program and document the learnings for further sharing and actions.
- Manage the leadership dashboard with SPO and District health officer that captures data, decisions, documents and action items for the leadership team
- Visit to State FP logistics Store/Warehouse and ensure stock is not out. Ensure Timely Indenting of contraceptives.
- Any other task assigned by the organization and supervisor has to be accomplished.



B. QUALIFICATION AND EXPERIENCE:

- Post-Graduate in Business Management, Social Sciences, Rural Management or related fields with 5-8 years of experience in leading and managing field operations at the district level
- At least 3-4 years of experience and demonstrated ability to manage family planning projects/ urban projects

C. SKILLS:

- Leadership ability, including the capacity to set and manage accountability of self and others.
- Ability to communicate clearly and concisely, orally and in writing in English and Hindi and to make effective presentations to the communication team.

D. COMPETENCIES:

- **Drive Change and Innovation:** act with urgency for continuous improvement and with a bias towards action; promote development of breakthrough solutions; embrace and advocate innovations that improve results; aggressively promotes the need for breakthrough improvements.
- **Develop Others:** give people challenging assignments to develop their capabilities; provide timely coaching, instruction and feedback, create an environment where failure is seen as an opportunity to learn; Coaches others and helps them develop their knowledge and skills; Give people authority to make decisions.
- **Act with Long Term Perspective:** take actions today to build a strong foundation for future success; identify and take advantage of emerging opportunities; keep PSI's long-term goals.
- **Manage Complexity:** clarify issues in complex or ambiguous situations; balance competing priorities or goals; manage effectively in matrix organization; make timely decisions using available facts in ambiguous situations; make sense of inconsistent data; Keeps focused on key objectives and results when addressing the details of a situation.
- **Influence Decisions & Actions:** build support for recommendations and decisions; find common ground and mutual benefits to gain agreement and commitment; show enthusiasm, excitement and passion for goals. Identifies and communicates benefits to get agreement.

PSI India is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability