



**POPULATION SERVICES INTERNATIONAL, INDIA
JOB DESCRIPTION**

TITLE: Field Program Coordinator (Pharmacy Engagement)

NUMBER OF POSITIONS: Two (02)

LOCATION: Agra, Uttar Pradesh

DEPARTMENT: Programs

REPORTS TO: City Implementation Lead

SUPERVISES: None

GRADE LEVEL: IV

CATEGORY: Program Operations

OPEN DATE: January 19, 2022

CLOSING DATE: January 30, 2022

EMAIL ID: careers@psi.org.in

PSI India/INDIA is a non-profit, nongovernmental organization dedicated to improve life for SARITA in India, particularly the improvement of reproductive and sexual health, improved services for the health of mothers and children, sustainable sanitation solutions for cities and slums. PSI India was incorporated in 1980 under the India Societies Act of 1860 and began implementing full-scale activities in 1988. Over the past thirty-three years, PSI India has collaborated with the Government of India and a number of donors to implement various programs towards increasing the use of modern contraception for family planning, to provide products and services for the health of mothers and children and to decrease the spread of HIV/AIDS and TB. For more information, please visit www.psi.org.in .

About specific Program:

The Project Universal Access to Quality (UAQ) Contraception, building on a previous investment called Expanded Access and Quality to broaden method choice (EAQ) will apply a Total Market Approach (TMA) for comprehensive, client-centric, consumer-powered FP which places choices in the hands of the consumer with a focus on youth and low-income clients. By this, the project aims to empower clients who desire to delay or space their pregnancies to choose and use the method of their choice.



POSITION PURPOSE:

To facilitate City Implementation Lead in engaging 100 identified pharmacy of Agra for delivery of FP services. S/he will be responsible for closely working with the pharmacy to ensure that the FP products are readily available and same is also access and accepted by the potential men and women of the community. Guide and coach FPAs to ensure that the women and men for proper referral mechanism which is established for providing the FP services in pharmacy. S/he will support the City Implementation Lead for all MIS of pharmacy and ensure the timely data collection and submission in PMIS.

A. DUTIES AND RESPONSIBILITIES:

- Identify and map all 100 pharmacy to understand the catchment area of the community.
- Facilitate the process of pharmacy engagement in FP
- Guide and coach FPAs to make understand about the referral mechanism in pharmacy
- Roll out of FP benefit package in assigned pharmacy and support them to deliver the services
- Orient and sensitize the pharmacy person on FP informed choice and services
- Visit regularly to pharmacy to understand any concerns or issues related to FP services and products availability.
- Assist City Implementation Lead in the overall achievement of the program deliverables.
- Any other task assigned by the supervisor or competent authority

B. QUALIFICATION AND EXPERIENCE:

- Post Graduate with 1-3 years of relevant experience OR Graduate with 3-5 years of relevant experience.

C. SKILLS:

- Eagerness to learn.
- Leadership ability, including the capacity to set and manage accountability of self and others.
- Ability to communicate clearly and concisely, orally and in writing in English and Hindi and to make effective presentations to the communication Team.
- Computer skills.
- Ability and willingness to travel extensively in rural areas.

D. COMPETENCIES:

- **Drive Change and Innovation:** act with urgency for continuous improvement and with a bias towards action; promote development of breakthrough solutions; embrace and advocate innovations that improve results; aggressively promotes the need for breakthrough improvements.
- **Develop Others:** give people challenging assignments to develop their capabilities; provide timely coaching, instruction and feedback, create an environment where failure is seen as an opportunity



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to learn; Coaches others and helps them develop their knowledge and skills; Give people authority to make decisions.

- **Act with Long Term Perspective:** take actions today to build a strong foundation for future success; identify and take advantage of emerging opportunities; keep PSI India's long-term goals.
- **Manage Complexity:** clarify issues in complex or ambiguous situations; balance competing priorities or goals; manage effectively in matrix organization; make timely decisions using available facts in ambiguous situations; make sense of inconsistent data; Keeps focused on key objectives and results when addressing the details of a situation.
- **Influence Decisions & Actions:** build support for recommendations and decisions; find common ground and mutual benefits to gain agreement and commitment; show enthusiasm, excitement and passion for goals. Identifies and communicates benefits to get agreement.

PSI India is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation or disability